Job Title: Agriculture Program Coordinator-in-Training

Position Description: The incumbent will work collaboratively with a team of Extension professionals, tribal members, and leaders to empower members of Mashantucket Pequot Tribal Nation (MPTN) and communities through nutrition education and youth engagement. This is a part-time position (20 hours/week) and includes a mix of responsibilities related to youth engagement, nutrition education and agriculture programming. The position is based in the MPTN reservation, which is located in Mashantucket, CT though the individual hired will be an employee of the University of Connecticut.

Qualifications Required:
1. Basic computer skills including email, videoconferencing apps such as WebEx or Zoom, and social media applications.
2. Ability to communicate effectively, both orally and in writing, with individuals and groups.
3. Work flexible hours.
4. Familiarity with MPTN community and ability to work with people of diverse backgrounds.
5. Valid driver's license.

Preferred Qualifications:
1. Experience in designing and delivering educational programs, especially nutrition education.
2. Experience with 4-H and/or other youth programs.

Required Responsibilities: This position includes, but is not limited to, the following responsibilities:
1. Develop, lead, and manage youth development programs, including clubs, after school programs, and educational experiences. Work will focus on expanding access to 4-H programming by MPTN youth, increasing skills in traditional arts and crafts, leadership development, improving youth knowledge of gardening and agriculture, and increasing youth awareness of nutrition and making healthy choices.
2. Build and maintain strong working relationships with community members, tribal leaders, and Extension staff to leverage resources, assess Extension programming needs, and ensure that programs are delivered in a culturally relevant manner.
3. Collaborate with UConn 4-H program at Norwich County Extension Center as a partner to deliver programs and provide science-based information to MPTN youth.
4. Collaborate with UConn SNAP ED as a partner to deliver programs and provide science-based information to MPTN youth.
5. Perform all other duties as assigned.

Other Job Conditions:
1. Must adhere to the MPTN’s Policies and Procedures.
2. This is a half-time position (average 20 hours/week with payrate $17/hr).
3. Start date: 10/1/2020; end date: 8/31/2021.

Position Supervisors:
Shuresh Ghimire, UConn
Jeremy Whipple, MPTN

Instructions to Applicants:
Screening for this position will begin Sept 20, 2020 and continue until the position is filled.

Email following documents to shuresh.ghimire@uconn.edu to apply
1. Cover letter
2. Resume
3. List 2 references – provide the name, e-mail, and phone number for at least two references.